

## **PARKWOOD SQUARE APT B NOTICE OF MEETING**

**To All PARKWOOD SQUARE APTS B Members,**

The next meeting of **PARKWOOD SQUARE APTS B** will be held on the following DATE, TIME, and LOCATION:

- **DATE / TIME:           SATURDAY, MARCH 28, 2026 / 11:00AM**
- **LOCATION:                PARKWOOD SQUARE APT B - COURTYARD**

**Agenda items are as follows:**

1. Call to Order
2. Quorum
3. Read or Waive Minutes of Last Members Meeting
4. Ameri-Tech Community Association Management Report
5. Financial Report
6. Old Business
  - a. Gutter Repairs
  - b. Fire alarm inspection repairs
  - c. Tree trimming
  - d. Unit access - key and/or access code
  - e. Emergency / Next of Kin Contact
  - f. Hallway lighting
  - g. Numbering of Units
7. New Business
  - a. Elevator - (contract, new requirements, modernization)
  - b. Plumbing Issue
  - c. Parking Lot resurfacing and sealing
  - d. Sprinkler System Repairs
8. Open Forum
9. Adjournment

***By Order of the Board of Directors,***

***Barry Donaldson***

**Barry Donaldson, President**

**Posted: March 17, 2026**

***Karen Brown***

**Karen Brown, Vice President & Treasurer**

***Margaret Able***

**Margaret Able, Secretary**